

Level 2 NVQ in Team Leading



We deliver nationally accredited work based NVQ programmes which assess competence against occupational standards. They also complement and embed your existing in-house training to maximise the benefits across the organisation.

Programme information

Who is this NVQ for: Employees who are in work roles where they have a responsibility for the work of others as they lead a team

Typical duration: 16-20 Weeks

Progression opportunities: NVQ Level 3 in Team Leading

Programme Content:

To achieve the NVQ the candidate needs to present evidence of competence to support 6 units made up of:

4 Mandatory Units - must do:

- A1 Manage your own resources
- B5 Provide leadership for your team
- D1 Develop productive working relationships with colleagues
- E5 Ensure your own actions reduce risks to health and safety

2 Optional Units - choose from:

- C1 Encourage innovation in your team
- D5 Allocate and check work in your team
- D7 Provide learning opportunities for colleagues
- F5 resolve customer service problems
- F7 Support customer service improvements



Transforming lives through learning

What we offer...

- Your own dedicated Assessor/trainer will work from your premises, becoming part of your team and an extension of your training arm
- Flexible start and end dates to minimise disruption
- All assessment and training done on your premises - no need for employees to leave the site
- Candidate led portfolio – which evidences activities undertaken against NVQ standards
- Information, advice and guidance provided to each candidate
- Focused training consisting of face to face workshops and workbook exercises using a delivery schedule to suit your needs
- On the job observation and assessment with candidate feedback and review sessions to monitor progress and review targets

Typical delivery model

1. Curriculum Planning Meeting

To confirm your development needs and review your Standard Operational Procedures. Which we then map to the existing NVQ framework.

2. 'Assess-Train-Assess' - to Ensure Added Value and Maximum Benefits

Assess: Assessment of literacy/numeracy and occupational skills to identify skills gaps and training requirements so that workshops and training activities are designed to meet the individual needs of the learner.

Train: Reinforcement of the knowledge needed to effectively perform job role by introducing or re-visiting techniques through job specific workshops or workbook activities to improve skills and generate supplementary evidence.

Assess: On the job assessment over time to observe theory being put into practice and to assess development of skills

3. Continuous Improvement through employer/learner evaluation

Evaluations are held at key dates to monitor the quality and content of the programme delivery.

The Assessor/Trainer

The assessment and training is carried out by experienced, occupationally competent Assessor/Trainers.